



Privacy and General Data Protection Declaration – May 2018

IFHE is committed to protecting the privacy and personal data of its members and non-members by ensuring that the security of personal information is maintained within the organisation.

Personal information means information or opinion, true or false, whether recorded in a material form or not, about an individual whose identity can be reasonably ascertained from that information or opinion.

IFHE only collects and use personal information accordant to the EU General Data Protection Regulation (GDPR):

1. IFHE collects personal personal data of its members (name, e-mail address, address, phone, country, phone and optional title, name of employer, website, interest in Programme Committes) and complements then with personal data necessary for membership administration (internal function, type of membership, member since, payment method, payment period).
2. These data are used to attain the objective of the Federation which is to promote the science, education, research and communication within the field of Home Economics (see Constitution Section 2) and for membership administration and membership related services (e.g. IFHE Meetings and Activities, IFHE Newsletter).
3. Only in legitimate cases as defined by the EU General Data Protection Policy, the IFHE may use the collected data for other purposes. This needs the Executive Committee's approval.
4. The above-mentioned personal data are collected from members on the occasion of the application in an online form.
5. Minimum data required for a membership are: name, address, e-mail/phone. Other data are optional but limit IFHE's membership services if not provided.
6. Members can access and edit their data in a Members Only Area protected by an individual password.
7. With regard to the Federation's objective (see 2), individual personal data can be viewed by other members in a Members Only Area protected by password. Personal data which can be viewed by others are limited to those justified with regard to the Federation's objective and are visible only if the member has given consent.
8. IFHE forwards personal data to third parties if required for legal reasons (e.g. registration according to the German Civil Code).
9. IFHE also uses personal information to forward aggregated information considered to be of professional benefit to the Federation's objective to organisations such as the Council of Europe and the United Nations.

10. Personal data are stored on server hosted by Mittwald GmbH & Co. KG, based on an agreement according to GDPR.
11. IFHE publishes personal data in its publications (e.g. Home Economics Newsletter, Press Releases) in the public part of its Website only related to official IFHE Events, if necessary for achieving the Federation's objectives or if persons are holding an official IFHE Function. The publication of personal information other than name, surname and years of membership needs the concerned person's consent.
12. IFHE will adhere to any request of a concerned person to delete their personal data, based on GDPR.
13. Members can withdraw their consent to receive IFHE Mailings (e.g. Newsletter and event invitations).
14. Personal data are deleted from the Membership Database with the date the member resigns from the membership or in case of death announced to IFHE.
15. Personal data of members who haven't paid their membership fee are deleted from the active Membership Database.
16. Accordant to the regulations of the EU General Data Protection Regulation (GDPR), IFHE upholds an archive containing processes with personal data that are not necessary for active use any more.
17. Access to the archive is limited to IFHE Office staff (Executive Director and Data Management Officer).

When collecting, processing and using your personal data, IFHE adheres to the regulation of the EU General Data Protection Regulation (GDPR) as described in the IFHE Privacy and General Data Protection Policy.

Relevant IFHE Publications (membership application forms, registration forms for IFHE meetings and activities, IFHE Website etc.) include a mentioning of and link to the Privacy Policy and General Data Protection. For a copy of our policy, please visit our website at www.ifhe.org or contact the IFHE Office at office@ifhe.org.

Data Protection Policy

Responsible body within the meaning of data protection laws, in particular the EU Data Protection Ordinance (DSGVO):

International Federation for Home Economics (IFHE) e.V.

Your Rights as a Party concerned

You can exercise the following rights at any time using the contact details provided:

- Information about your data stored with us and their processing,
- Correction of incorrect personal data,
- Deletion of your data stored with us,
- Restriction of data processing if we are not yet allowed to delete your data due to legal obligations,

- Objection to the processing of your data with us and
- Data transferability, provided that you have consented to the data processing or have concluded a contract with us.

If you have given us your consent, you can revoke it at any time with effect for the future.

You can contact your local supervisory authority at any time with a complaint. Your competent supervisory authority depends on your state of residence, your work or the alleged infringement. A list of supervisory authorities (for the non-public sector) with addresses can be found at:

https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html

Purposes of Data Processing by the responsible Body and third Parties

We process your personal data only for the purposes stated in this data protection declaration. Your personal data will not be passed on to third parties for purposes other than those mentioned. We will only pass on your personal data to third parties if:

- you have given your express consent,
- processing is required to process a contract with you,
- the processing is necessary to fulfil a legal obligation,

the processing is necessary to protect legitimate interests and there is no reason to believe that you have an overriding interest worthy of protection in not disclosing your data.

Deletion or Blocking of Data

We adhere to the principles of data avoidance and data economy. We therefore only store your personal data for as long as is necessary to achieve the purposes stated here or as provided for in the various storage periods provided for by law. After the respective purpose or expiry of these periods, the corresponding data will be blocked or deleted as a matter of routine and in accordance with statutory regulations.

Collection of General Information when you visit our Website

When you access our website, information of a general nature is automatically collected by means of a cookie. This information (server log files) includes the type of web browser, the operating system used, the domain name of your Internet service provider and similar information. This is exclusively information which does not allow any conclusions to be drawn about your person.

This information is technically necessary in order to correctly deliver the content you have requested from websites and is mandatory when using the Internet.

They are processed in particular for the following purposes:

- Ensuring a trouble-free connection of the website,
- Ensuring a smooth use of our website,
- evaluation of system security and stability as well as
- for other administrative purposes.

The processing of your personal data is based on our legitimate interest from the aforementioned purposes for data collection. We do not use your data to draw conclusions about you personally. The recipients of the data are only the responsible body and, if applicable, the contract processor.

Anonymous information of this kind may be statistically evaluated by us in order to optimise our Internet presence and the technology behind it.

Cookies

Like many other websites, we also use so-called “cookies”. Cookies are small text files that are transferred from a website server to your hard drive. This automatically provides us with certain data such as IP address, browser used, operating system and your connection to the Internet.

Cookies cannot be used to start programs or to transmit viruses to a computer. Based on the information contained in cookies, we can make navigation easier for you and enable the correct display of our web pages.

Under no circumstances will the data we collect be passed on to third parties or linked to personal data without your consent.

Of course, you can also view our website without cookies. Internet browsers are regularly set to accept cookies. In general, you can deactivate the use of cookies at any time via the settings of your browser. Please use the help functions of your Internet browser to find out how you can change these settings. Please note that some features of our website may not work if you have disabled the use of cookies.

Registration on our Website

When registering to use our personalised services, some personal data is collected, such as name, address, contact and communication data such as telephone number and e-mail address. If you are registered with us, you can access content and services that we only offer to registered users. Registered users also have the option of changing or deleting the data provided during registration at any time if required. Of course, we will also provide you with information about the personal data we have stored about you at any time. We will be happy to correct or delete them at your request, provided that there are no legal storage obligations to the contrary. To contact us in this context, please use the contact details given at the end of this data protection declaration.

SSL Encoding

To protect the security of your data during transmission, we use state-of-the-art encryption methods (e.g. SSL) via HTTPS.

Use of Matomo

This website uses Matomo (formerly Piwik), an open source software for statistical analysis of visitor access. Matomo uses cookies, which are text files placed on your computer, to help the website analyse how users use the site.

The information generated by the cookie about your use of the website is stored on a server in Germany.

The IP address is made anonymous immediately after processing and before it is stored. You have the option of preventing the installation of cookies by changing the setting of your browser software. We would like to point out that with the appropriate settings not all functions of this website may be available anymore.

You can decide whether a unique web analysis cookie may be stored in your browser to enable the operator of the website to collect and analyse various statistical data.

Embedded YouTube Videos

On some of our websites we embed YouTube videos. YouTube, LLC, 901 Cherry Ave., San Bruno, CA 94066, USA is the operator of the corresponding plug-ins. When you visit a page with the YouTube plugin, a connection to YouTube servers is established. YouTube will be informed which pages you visit. If you are logged into your YouTube account, YouTube can assign your surfing behavior to you personally. You can prevent this by logging out of your YouTube account beforehand. If a YouTube video is started, the provider uses cookies that collect information about user behavior.

If you have deactivated the storage of cookies for the Google Ad program, you will not have to reckon with such cookies when viewing YouTube videos. YouTube also stores non-personal usage information in other cookies. If you want to prevent this, you must block the saving of cookies in your browser.

Further information on data protection at "Youtube" can be found in the provider's data protection declaration at: <https://www.google.de/intl/de/policies/privacy/>

Changes to our Data Protection Regulations

We reserve the right to adapt this data protection declaration so that it always complies with current legal requirements or to implement changes to our services in the data protection declaration, e.g. when introducing new services. The new data protection declaration will then apply for your next visit.

Questions to the Data Protection Officer

If you have any questions about data protection, please write us an e-mail or contact the person responsible for data protection in our organisation directly:

International Federation for Home Economics (IFHE) e.V.
Kaiser-Friedrich-Str. 13
D - 53113 Bonn, Germany
Phone +49 (0) 228 - 921 25 90
Fax +49 (0) 228 - 921 25 91
E-Mail: office@ifhe.org

The data protection declaration was created with the data protection declaration generator of [activeMind AG](#).