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# IFHE DEVELOPMENT FUND PROPOSAL APPLICATION

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Submit Grant Applications electronically by **February 28, 2020**.  
Grants are for projects that serve educational needs of populations  
in **developing countries**.

Only IFHE members, organizations or partners can apply.

## **TITLE PAGE: (1 PAGE)**

- TITLE OF PROJECT
- Organizational Name(s) including name of sponsoring home economics organization
- Name & Title of principle contact person
- Mailing Address
- Phone Number
- Email Address
- Date of Request
- Amount of Request
- Grant Period
- Brief Abstract (250 words) summarizing the purpose of project

## **BUDGET: (1-2 PAGES)**

- List major expenditures by line item descriptions
- Note total cost of project and funding sources including portion of funding being requested from IFHE
- If multiple years or phases are included, provide a summary of each year's budget
- Note the name of the organization which will receive and manage the funds

## **NARRATIVE: (3-4 PAGES)**

- Situation statement including the need for the project, target population from **developing country** to be served and issues to be addressed
- Goals or project objectives and expected outcomes—What will be accomplished?
- Results—How will you know if the project is successful? What data will describe the results or impacts? How will that data be secured (evaluation techniques)?
- Activities and timelines—What major activities will take place and in what sequence?
- Organization structure and administration—Who will be in charge of the project and what organizations will be involved (titles and qualifications)?
- List key persons to be responsible for various activities. How are IFHE members or organizations involved? Note how this proposed project will contribute to the IFHE's mission or to the strengthening of Home Economics.

***Organizations must be able to receive US Dollars, and if possible handle international electronic transfer of funds. All requested funds must be used by the end of the three-four cycle or be returned. Amendments to the budget can be requested.***